

# HANAHAN POLICE DEPARTMENT CITIZENS POLICE ACADEMY



*“UNDERSTANDING THROUGH EDUCATION”*



# Citizens Police Academy

## ABOUT THE PROGRAM

The second class of the Hanahan Police Department Citizens Police Academy begins on February 4, 2010.

The Citizens Police Academy is a ten-week program designed to give the public a working knowledge of the Hanahan Police Department. Each session consists of ten consecutive Thursday night classes at City of Hanahan facilities. The instruction is comprehensive and each week separate areas of the department are covered.

The final week will serve as the official graduation ceremony for the program.

Basic Law Enforcement, Crime Scene Investigation, K-9 Unit, Bicycle Patrol, Criminal Domestic Violence, Crime Prevention, Emergency Vehicle Operations, Weapon Safety, Driving Under the Influence enforcement and meeting the Chief are examples of some of the topics that are covered. Instruction consists of lectures, demonstrations, tours, and riding with an on-duty police officer. All instructors of the Citizens Police Academy are Certified Police Officers and are employed by the City of Hanahan and the Police Department.

The slogan of the Citizens Police Academy is *"Understanding through Education."* The goal is to educate the public about the Hanahan Police Department and to increase the rapport between citizens and police officers.

We hope the graduates of the Citizens Police Academy become more aware and better informed about how the Police Department operates, and will encourage friends, coworkers and families to join the Hanahan Police Department in this rewarding program.

## REQUIREMENTS FOR PARTICIPATION

- » The CPA Student must be at least 18 years of age.
- » The CPA Student must live or work within the city limits of Hanahan
- » The CPA Student must complete a personal history form.
- » The CPA Student must undergo a background investigation, to include a criminal history check.
- » The CPA Student must participate in the Ride-Along program with officers for a **minimum of 10 hours** and a **maximum of 35 hours**.
- » The CPA Student must attend a minimum of eight out of the ten classes.



# Citizens Police Academy

## Frequently Asked Questions

### **What is the purpose of conducting a Citizens Police Academy?**

To give the public information on how the Police Department works and its policies and procedures, through a series of classes involving instruction by police officers.

### **Where did the concept originate?**

The program originated in Orlando, Florida in 1984. Orlando was the first city in the United States to start a Citizens Police Academy.

### **What was the Hanahan Police Department's incentive for starting a Citizens Police Academy?**

We feel the more information the public has about the police department, less fears and misconceptions will exist.

### **When does the class meet?**

Students meet at Hanahan Police Department facilities every Thursday from 7:00 pm until 9:00 pm. There will be a total of approximately twenty (20) hours of instruction by police officers. All classes are free.

### **Who attends the Citizens Police Academy?**

Students range from 18 years of age and above. The classes will be attended by citizens with a wide range of professional and cultural backgrounds.

### **How do you apply?**

**You must be at least 18 years old and live or work in the Hanahan area.** Complete the Citizens Police Academy application and mail it to the address below. If you have any questions or need more information, call Lt. John Blackmon, Citizens Police Academy Coordinator at (843) 576-5267.

### **When are classes?**

The Citizens Police Academy classes are held every Thursday beginning at 7:00 pm at HPD Headquarters.

### **Mailing Address:**

Hanahan Police Department  
Citizens Police Academy  
1255 Yeamans Hall Road  
Hanahan, South Carolina 29410



# Citizens Police Academy

## Application for Enrollment

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_ SSN \_\_\_\_\_

Driver's License State \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

E-Mail address \_\_\_\_\_

Name of Next of Kin \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Level of Education     High School/GED             Some College             Associates Degree  
                                  Bachelors Degree             Graduate Work             Graduate Degree

The following questionnaire and authorization for release of information form are mandatory components to the application process. All which must be returned for the application to be processed.

Complete the following questionnaire by printing the answers in the space provided. If more space is needed, please attach an additional sheet of paper. Be sure to include your name on any additional attachments.

Please mail completed forms to:

Lt. John Blackmon, Coordinator  
Citizens Police Academy  
Hanahan Police Department  
1255 Yeamans Hall Road  
Hanahan, South Carolina 29410



# Citizens Police Academy

## QUESTIONNAIRE

Have you ever been arrested for any offense other than a traffic violation?  Yes  No

If yes, what for? When? Where?

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What experience have you had with law enforcement? (briefly explain)

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What is the extent of your community involvement?

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Why do you desire to participate in this program?

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How do you think the community, and the police department may benefit from your participation in the program?

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What do you expect to learn from this experience?

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# Citizens Police Academy

## AUTHORIZATION FOR RELEASE OF INFORMATION

### CONSENT FORM

I hereby authorize the Hanahan Police Department to obtain and/or receive any criminal history record and/or driving history record information pertaining to me, which may be in the files of any state or local criminal justice agency in South Carolina, any other State, or any other country.

The intent of this authorization is to give my consent for full and complete disclosure of the following records and request that the custodian of such records/information permit my records to be examined, copied or otherwise reviewed:

- Criminal History Record**
- Driver History Record**

A photocopy of this release form will be valid as an original hereof even though the said photocopy does not contain an original writing of my signature. This release is executed with full knowledge and understanding that the information is for the official use of the Hanahan Police Department in determining my suitability to attend the Citizens Police Academy.

I hereby waive and release any claims against any party, which I may have as a result of the release of any records or information referenced in this authorization. I acknowledge that no party shall have any liability to me as a result of complying with a request for such information and/or records.

I am furnishing my Social Security Number on a voluntary basis with the understanding such is not required by federal statute or regulation. I have been advised that this number will be utilized only to facilitate the location of the above information/records concerning me in connection with this application. Should there be any questions as to the validity of this release you may contact me as indicated below

Name of Applicant \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_